

APPROVED September 21, 2017

**UW-Madison Retirement Association
Board of Directors Meeting
Minutes of June 8, 2017
Great Dane Eastside**

Board Members Present (12):

Darrell Barth	Cora Marrett	Bill Richner
Mary Czyszczak-Lyne	Mary Metz	Rob Seltzer
Dorothy Klinefelter	Gary Mitchell	Joel Skornicka
Diane Kravetz	Chuck Read	Jim Stratton

Absent (2): Steve Lund, Sarah Potts

Staff Present: Sandi Haase, Millard Susman, Ann Wallace

The minutes of the May 9, 2017, meeting were approved as submitted.

Reports:

Treasurer's Reports: Darrell Barth provided the financial reports through May 2017, and he noted that the \$2,000 expense under Dean of Students Crisis Fund should be split evenly between that line and the School Partnership Grant line. The reports were accepted with that one correction. Darrell noted that our annual filing with the IRS is a 990N postcard report, since our gross receipts are under \$50,000. Rob Seltzer asked how concerned are we as we approach the \$50,000 annual amount? The 990 report for over \$50K is a 12 to 15 page report, and Darrell stated that we might need to employ a CPA to complete the report in concert with the treasurer.

President's Report: President Diane Kravetz did not have a report to share given her short period in office thus far.

Executive Director's Report: Executive Director Ann Wallace reported that the annual Benefits Fair will be held October 17 at Union South. We may need a panel of 3 plus a moderator to hold a session on "What I know now that I wish I knew before I retired." We are waiting to hear from Human Resources about whether the session will fit into the schedule. Volunteers will also be needed to help staff our table at the fair. **Sandi Haase shared a power point on Wild Apricot membership management software, which she recommends. Our current data system is no longer supported. The annual fee is \$1,500, discounted to \$1,350, a cost of \$1.08 per member. Pay Pal fees are 2.9%**

plus 30 cents per transaction, unless we can qualify for the 501(c)(3) rate of 2.2%. Security expenses will be about \$200 per year. Jim Stratton moved and Rob Seltzer seconded a motion to approve the purchase of Wild Apricot. The motion was approved unanimously. Sandi reminded the board that starting in September all board meetings will be at 1:30 PM on the third Thursday of each month. All will be held at the UW Credit Union administrative center except September 21, which will be held at Oakwood University Woods in the Westmorland Room. Ann reported that Joel Skornicka reached out to the UW Foundation, and they will donate a computer to UWRA.

Old Business:

The conflict of interest declarations were provided and signed.

The Chancellor's new-retiree reception will be held at the Gordon Event Center on July 24 from 5:00 to 6:30 PM. All board members are encouraged to attend.

Big Ten conference at Purdue: Rob and Diane plan to register and attend. Board members are encouraged to suggest agenda items or questions to be asked. We also should consider presenting what UWRA does well. The annual report and annual list of activities provide a record that could be shared.

New Business:

The list of UWRA committee members was attached to the agenda for information purposes.

Appointment of Nominating Committee: The 3 most recent presidents serve on the committee: Phil Certain, Bob Dye and Gary Mitchell. The most recent president, Gary, will serve as chair. Dorothy Klinefelter moved to approve the committee membership, seconded by Chuck Read. The motion passed unanimously.

Retirement Issues Committee: In March the University Committee made changes to the membership of a number of chapter 6 committees, including the Retirement Issues Committee. Membership of both active and retired staff was reduced, with only 5 members included from UWRA. According to our by-laws the 5 officers are to be members of the committee. Changing this would require a vote at the annual meeting in May. It was agreed that we may want to revisit this matter with the University Committee. Our fall agenda should include a discussion of what issues we want the committee to address. For reference purposes we may want to look at the charge to the committee by the Vice Provost from last year and the chapter 6 language about the committee. It was agreed that substitutes should be recruited if an officer is unable to attend. It's important to have 5 UWRA representatives attend, given that this is half the number we had in the past.

Board activities for next year: Chuck Read asked what our priorities and directions should be for 2017-18. Suggestions included recruitment of university staff and enhanced visibility and engagement with university administration. Jim Stratton mentioned possible representation at human resource representatives' meetings. Cora Marrett highlighted the importance of measurable results so we can identify where we have been successful or not. Chuck, Cora, Diane and Sandi will meet during the summer to frame this discussion. Chuck asked whether we should be doing more to make the successful work of UWRA better known? Whom should we inform? Darrell Barth noted that attendee numbers at luncheons are down. Should we survey members' interests? Membership forms already ask for suggestions. Big names draw larger crowds. Should we repeat some past speakers? Darrell and Joel will send a history of past speakers to the board. Rob asked whether there are added services we should be providing to our members. There may be examples to be identified at other Big Ten universities. Gary suggested we might pursue increased outreach to other UW institutions, such as Extension and Colleges and System.

Next meeting: September 21 at 1:30 PM at Oakwood University Woods in the Westmorland Room.

Respectfully submitted,
Bill Richner
Secretary